Key C	(ey Objective 1 - The early identification, intervention & prevention of homelessness									
No.	Action: What we will do?	Lead Officer	Target Date	Year	Rag Status	Narrative				
1.1	Review, evaluate and monitor data to predict future trends of Homelessness, identify households at risk of homelessness and to inform new service improvements	Housing Solutions Manager	Quarter 1/ Annually	Year 1	Slippage	Delayed due to staff shortages in the team. New target Q1 2024/25				
1.2	Identify the specific triggers, risk factors and causes of homelessness at different points in people's lives. Building on that, we will develop a range of interventions specifically targeted at addressing these	Housing Solutions Manager	Quarter 1/ Annually		Slippage	Follow on work from 1.1 Scheduled for Q1 2024/25				
1.3	Research customer journeys into homelessness to identify early opportunities to prevent their homelessness and any barriers to doing	Housing Options Manager	2024/5		Slippage	As above				
1.4	Housing Services to deliver briefings to colleagues, professionals and elected members to provide up to date information about housing and homelessness to ensure that correct information is disseminated to residents	Strategic Housing Manager	Annually		On Track	Several articles published in Staff Update during 2023/24 outlining the work of the housing team. Two Member briefings held, one relating to homelessness November 2023 and the other to Affordable Housing delivery February 2024.				
1.5	Further develop partnership working with the DWP and local jobcentre plus to strengthen referrals and manage the impact of universal credit	Housing Options Manager	On-going		On Track	Regular partnership meetings with DWP are ongoing				
1.6	Encourage early identification and interventions from public sector partners, community and voluntary sector organisations who are able to effectively inform those at risk of homelessness to seek advice from EEBC	Housing Options Manager	2023/4	Year 1	Completed	Surrey wide Mental Health protocol launched January 2023 and training rolled out March 2023, although adherence to the protocol remains a challenge. Follow up meeting held September 2024 to discuss performance of protocol. Regular operational meetings with Town & Country Housing (TCH) and also the CAB. Meeting with food bank (Good Company) held April 2023. Surrey wide young person & care leavers protocol finalised.				
1.7	Review and update housing options information & pathway plans ensuring the customer has access to accurate, useful and comprehensive information about housing options	Housing Options Manager & Housing Solutions Manager	2023/24	Year 1	Completed	Pathway plans updated Sept 22 and published on Homechoice website				
1.8	Review & simplify the tasks for PHPs and accompanying advice literature.	Housing Options Manager & Housing Solutions Manager	2023/24	Year 1	Completed	Homechoice and Personal Housing Plans updated.				
1.9	Publicise and promote the Council's prevention services more effectively in an accessible format and encourage residents to contact us early and before a crisis, ensuring customers know how and where to approach and what to expect from the service	Housing Options Manager & Housing Solutions Manager	2024/25		On Track	Review website with Communications.				
1.10	Review use of social media and how we communicate our services to the wider general public for example Facebook, twitter, chat pages	Housing Options Manager	2024/25		On Track	Review with Communications				
1.11	Devise an early identification & intervention protocol with all Registered Providers to address factors such as arrears, anti-social behaviour and tenancy sustainment	Housing Options Manager & Housing Solutions Manager	2024/5		Completed	Commitment to refer' is in place.				
1.12	Work with Private Sector Landlords and Lettings Agents to develop early signposting protocols for tenants with arrears or other tenancy concerns, to the Housing Options Service, to prevent homelessness	Housing Options Manager & Housing Solutions Manager	2024/5		On Track	Landlord Forum scheduled for Autumn 2024				
1.13	Review the referrals received through Duty to Refer to establish where further work needs to be completed in terms of links and training	Housing Options Manager	2023/24		Completed	All agencies except General Hospitals using the 'lisaw' Duty to Refer system. Most referrals are considered an appropriate use of the Process. General Hospitals ICT systems will not allow access to this site, however template referrals working generally well. We are offering further training to Epsom GH.				
1.14	Explore a trauma–informed & motivational interviewing approach to the delivery of homelessness services	Housing Options Manager	2023/24	Year 1	Completed	SCC & EEBC training of trauma-informed approach identified as part of safeguarding training. All housing officers attended a training session 'working with people with personality Disorder' in February 2024.				
1.15	Identify training needs and delivery training to meet any skill gaps and updates on new legislation and case law	Housing Options Manager	On-going	On- going	Completed	Untegral component of MPCs where needs and appropriate training are identified. Ongoing process & discussed at MPS's.				
1.16	Ensure flexible use of the Council's Homelessness Prevention fund	Housing Solutions Manager	On-going	On- going	Completed	Fliexibla used of HPF is in bedeed in options work. For example assisting clients with moving costs so they can downzise to free up larger social housing property.				

On track

Slippage

No.	Key Objective 3 - Increase accommodation options: Social Rented Housing; Private Rented Accommodation; Supported and move-on Accommodation		commodation;					
No. Action: What we will do? Lead Officer		Target Date	Year	Rag Status	Narrative			
cial Ren	<b>o</b>							
3.1	Address the housing needs of the borough, including affordable	Strategic Housing	On-going	Year 4		5 (A) (B) (B) (B) (B) (B) (B) (B) (B) (B) (B		
	housing needs, through the development of our Local Plan.  Review of planning policies to be addressed through Local Plan to	Manager			On Track	Draft Local Plan anticipated to be adopted 2026/27		
3.2	deliver more social/affordable, supported & temporary	Strategic Housing		Year 1		Strategic Housing Manager has quarterly meetings with the Planning Policy Manager to contribute to shaping AH policy.		
	accommodation.	Manager	Ongoing		Completed			
	Work with Homes England to identify opportunities for the use of	Strategic Housing						
3.4	the Affordable Homes Programme 2021 to 2026 to fund Council	Manager		Year 1				
	developments of new affordable housing.	iviariagei	Ongoing		On Track	On going discussions with local RP's. RPs report develoment conditions currently difficult.		
	Identify opportunities for the development of social/	Strategic Housing						
3.5	affordable/temporary accommodation on Council owned sites. List	Manager	On-going	Year 3	On Track	Mine Have a second for the Felmine Book and Departual second. Extra Associated as the best are last the second second of 1/2 2024		
	of sites being prepared.  Purchase residential street properties to provide social/affordable,	Head of Housing &			On Irack	Micro Homes proposed for two sites Fairview Road and Depot rd car park. Estates team leading on both projects & planning applications anticipated Q1/2 2024.		
3.6	supported & temporary accommodation.	Community	On-going	Ongoing	On Track	2 RSAP properties purchased with Transform. TCH purchasing fomer leasehold properties which are in redevelopment areas for short-term use as TA. 1 x property purchased.		
	Explore opportunities for joint working with housing providers to	opportunities for joint working with housing providers to		, p.				
3.7	create additional social/affordable, supported & temporary	Strategic Housing		Ongoing		Potential Mount Green property convertion on Grove Rd, progress delayed to due internal NHS comms. East St site of 31 homes (16 AR) received planning permission December 2023 - potential for whole site to be		
	accommodation.	Manager	Ongoing		On Track	delivered as affordable.		
	Develop a programme for the dispersal of s106 affordable housing	Strategic Housing		1				
3.8	funding to provide additional, social/affordable, supported and	Manager	Ongoing	Year 3				
	temporary accommodation.	_			On Track	Discussions ongoing with relevant provider where appropriate.		
	Review nomination agreements.	Housing Solutions						
3.9		Manager (HSM) / Strategic Housing	2025/26	Year 3				
		Manager (SHM)			On Track	HSM liaising with key RPs.		
	Investigate ways to assist and / or incentivise social housing tenants							
3.10	under occupying larger family homes to downsize.	Manager / Strategic	2023/24	Year 2				
	1 1 1 1 1	Housing Manager			On Track	Joint work with Housing Services, Housing Benefit & TCH has led to 11 households being downsized. Freeing up larger family sized social housing. Policy to be agreed with TCH.		
ate Re	nted Accommodation							
	Review and update Rent Deposit Scheme policy, procedures and	Housing Solutions						
3.11	scheme documents.	Manager	2023/24	Year 1	Completed			
	Introduce rent in advance as a loan.	Housing Solutions			Completed			
3.12		Manager	2024/25	Year 1	On Track	Rent In Advance process and documentation set up. Roll out planned for Autumn 2024.		
	Set up e-learning pre-tenancy training and life skills to those							
3.13	threatened with homelessness or in temporary accommodation.	Housing Solutions Manager	2025/26					
		1 101			On Track	HSM has identified elearning		
	Review the current private rented sector (PRS) offer and	Housing Solutions		l i				
3.14	explore/trial landlord incentives with a view to increasing local PRS	Manager/ Strategic	2023/24	Year 1				
	opportunities.	Housing Manager		_	On Track	Bench marking undertaken with 10 other District and Boroughs. AS to update		
	Provide enhanced information and support to customers on how to	Housing Solutions	2023/24					
3.15	search for PRS properties to enable them to undertake future	Manager	2023/24	Year 1	On Track	Move-on Officer providing enhanced support to homeless househoulds to find private rented accommodation		
	searches independently.  Arrange and co-ordinate an annual Private Sector Landlords forum.	· Uni		OII ITACK	Move-on-Ornicer providing eminanced support to nomeless nodes nodes to find private rented accommodation			
3.16	Arrange and co-ordinate an annual rivate Sector Editalords forum.	group	annually		On Track	Forum held September 2014.		
	Work across the housing market to maximise opportunities to		dimddiy		OII ITUEK	To unificate department above.		
3.17	increase the range of accommodation options for those who are	Housing Solutions	On-going	On-going				
	homeless or threatened with homelessness.	Manager	. 0. 0		On Track	RIA. New Move-On officer has develop links with organisations that assist our client to relocate to other parts of the county with support package to help them settle into new area.		
	Support and advise private sector landlords to understand the							
3.18	implications of Universal Credit and develop appropriate strategies	Housing Solutions	2024/25					
3.10	to encourage landlords to accept customers in receipt of welfare	Manager	2024/23					
	benefits .				On Track	Landlord forum September 2024		
	Encourage landlords to increase the length of tenancies to provide	Housing Solutions	1	1				
3.19			2025/26			as above		
3.19	stability and security to tenants.	Manager	2025/26	-	On Track			
	Encourage landlords to offer more affordable rents - closer to LHA	Manager Housing Solutions	2025/26 On-going	-			—	
3.20	Encourage landlords to offer more affordable rents - closer to LHA rates.	Manager Housing Solutions Manager	On-going		On Track On Track	as above	_	
3.20	Encourage landlords to offer more affordable rents - closer to LHA	Manager Housing Solutions Manager Head of Housing and			On Track	as above		
3.20	Encourage landlords to offer more affordable rents - closer to LHA rates.  Facilitate the use of empty properties.	Manager Housing Solutions Manager Head of Housing and Community	On-going On-going				 	
3.20	Encourage landlords to offer more affordable rents - closer to LHA rates.	Manager Housing Solutions Manager Head of Housing and Community	On-going	Year 1	On Track	as above		
3.20 3.21 3.22	Encourage landlords to offer more affordable rents - closer to LHA rates.  Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions	On-going On-going	Year 1	On Track On Track	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.		
3.20 3.21 3.22	Encourage landlords to offer more affordable rents - closer to LHA rates.  Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for tenants and landlords.  land move-on Accommodation	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager	On-going On-going	Year 1	On Track On Track	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.		
3.20 3.21 3.22 ported	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for tenants and landlords.  land move-on Accommodation  Review our current provision of supported accommodation and	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager  Housing Solutions	On-going On-going 2023/24	Year 1	On Track On Track	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.		
3.20 3.21 3.22 ported	Encourage landlords to offer more affordable rents - closer to LHA rates.  Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for tenants and landlords.  land move-on Accommodation	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager	On-going On-going	Year 1	On Track On Track	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.		
3.20 3.21 3.22 ported 3.23	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for tetrants and landlords.  land move-on Accommodation  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager Housing Solutions Manager/ Strategic Housing Manager	On-going On-going 2023/24 2024/25		On Track On Track On Track	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2y++) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14		
3.20 3.21 3.22 ported 3.23	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for tenants and landlords.  and move-on Accommodation  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager Housing Solutions Manager/ Strategic Housing Manager Strategic Housing	On-going On-going 2023/24	Year 1 On-going	On Track On Track On Track On Track	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.		
3.20 3.21 3.22 ported 3.23	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for tenants and landlords.  land move-on Accommodation Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other boroughs/districts, public bodies and Housing Associations.	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager  Housing Solutions Manager/ Strategic Strategic Strategic Housing Manager	On-going On-going 2023/24 2024/25		On Track On Track On Track	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2y++) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14		
3.20 3.21 3.22 ported 3.23	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for tremants and landlords.  Investigate the feasibility of rent guarantee/ insurance schemes for tremants and landlords.  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other boroughs/districts, public bodies and Housing Associations.  Work with local social landlords to investigate developing a trial of	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager Housing Solutions Manager Strategic Housing Manager Housing Solutions Granager Housing Solutions Manager Housing Solutions	On-going On-going 2023/24 2024/25	On-going	On Track On Track On Track On Track On Track	Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.  As above. No current government funding available.		
3.20 3.21 3.22 ported 3.23	Encourage landlords to offer more affordable rents - closer to LHA rates.  Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for tenants and landlords.  Investigate the feasibility of rent guarantee/ insurance schemes for tenants and landlords.  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other boroughs/districts, public bodies and Housing Associations.  Work with local social landlords to investigate developing a trial of a Housing First style approach.	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager  Housing Solutions Manager/ Strategic Strategic Strategic Housing Manager	On-going On-going 2023/24 2024/25 On-going		On Track On Track On Track On Track	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.		
3.20 3.21 3.22 ported 3.23 3.24	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for ternats and landlords.  Tand move-on Accommodation Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other borough/districts, bullic bodies and Housing Associations.  Work with local social landlords to investigate developing a trial of a Housing First style approach. Work with Transform Housing & Support to deliver 4 units of	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager  Housing Solutions Manager  Strategic Housing Manager  Strategic Housing Manager Housing Solutions Manager	On-going On-going 2023/24 2024/25 On-going 2023/24	On-going Year 1	On Track On Track On Track On Track On Track	Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.  As above. No current government funding available.		
3.20 3.21 3.22 ported 3.23 3.24 3.25	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for tenants and landlords.  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other boroughs/districts, public bodies and Housing Associations.  Work with local social landlords to investigate developing a trial of a Housing First style approach.  Work with Transform Housing & Support to deliver 4 units of supported move- on accommodation for Rough Sleepers, funded	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager Housing Solutions Manager/ Strategic Housing Manager Strategic Housing Manager Housing Solutions Manager Housing Solutions	On-going On-going 2023/24 2024/25 On-going	On-going	On Track On Track On Track On Track On Track	Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.  As above. No current government funding available.		
3.20 3.21 3.22 ported 3.23 3.24 3.25	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for tenants and landlords.  land move-on Accommodation  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other boroughs/districts, public bodies and Housing Associations.  Work with local social landlords to investigate developing a trial of a Housing first style approach.  Work with Transform Housing & Support to deliver 4 units of supported move- on accommodation for Rough Sleepers, funded through Rough Sleeper Accommodation Program (RSAP) and the	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager  Housing Solutions Manager  Strategic Housing Manager  Strategic Housing Manager Housing Solutions Manager	On-going On-going 2023/24 2024/25 On-going 2023/24	On-going Year 1	On Track On Track On Track On Track On Track Completed	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.  As above. No current government funding available.  Two RSAP Housing First properties purchased by Transform in 2023.		
33.20 3.21 33.22 ported 33.23 33.24 33.25	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for trenains and landlords.  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other boroughs/districts, public bodies and Housing Associations.  Work with local social landlords to investigate developing a trial of a Housing First style approach.  Work with Transform Housing & Support to deliver 4 units of supported move- on accommodation for Rough Sleepers, funded through Rough Sleeper Accommodation Program (RSAP) and the Homes England Move-On Fund.	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager Housing Solutions Manager/ Strategic Housing Manager Strategic Housing Manager Housing Solutions Manager Housing Solutions	On-going On-going 2023/24 2024/25 On-going 2023/24	On-going Year 1	On Track On Track On Track On Track On Track Completed	Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.  As above. No current government funding available.		
3.20 3.21 3.22 ported 3.23 3.24 3.25	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for tenants and landlords.  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other boroughs/districts, public bodies and Housing Associations.  Work with local social landlords to investigate developing a trial of a Housing First style approach.  Work with Transform Housing & Support to deliver 4 units of supported move- on accommodation for Rough Sleepers, funded through Rough Sleeper Accommodation Program (RSAP) and the Homes England Move-On Fundamental Commodation for Rough Sleepers, funded through Rough Move-On Fundamental Rough Sleepers, funded through Rough Move-On Fundamental Rough Sleepers, funded through Rough Accommodation	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager  Housing Solutions Manager  Strategic Housing Manager  Strategic Housing Manager Housing Solutions Manager Housing Solutions Manager	On-going On-going 2023/24 2024/25 On-going 2023/24	On-going Year 1	On Track On Track On Track On Track On Track Completed	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.  As above. No current government funding available.  Two RSAP Housing First properties purchased by Transform in 2023.		
3.20 3.21 3.22 ported 3.23 3.24 3.25 3.26	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for ternats and landlords.  Tamants and landlords.  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other borough/sidstricts, public bodies and Housing Associations.  Work with local social landlords to investigate developing a trial of a Housing First style approach. Work with mansform Housing & Support to deliver 4 units of supported move- on accommodation for Rough Sleepers, funded through Rough Sleeper Accommodation Program (RSAP) and the Homes England Move-On Fund.  gh Temporary Accommodation Review the supply of temporary accommodation and identify future	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager  Housing Solutions Manager Strategic Housing Manager  Strategic Housing Manager Housing Solutions Manager	On-going On-going 2023/24 2024/25 On-going 2023/24 2023/24	On-going Year 1 Year 1	On Track On Track On Track On Track On Track Completed	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.  As above. No current government funding available.  Two RSAP Housing First properties purchased by Transform in 2023.  Two RSAP Housing First properties purchased by Transform in 2023. Two properties in South Street completed		
3.20 3.21 3.22 3.23 3.23 3.24 3.25 3.26	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for temants and landlords.  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other boroughs/districts, public bodies and Housing Associations.  Work with local social landlords to investigate developing a trial of a Housing First style approach.  Work with to also social landlords to investigate developing a trial of a Housing First style approach.  Work with Transform Housing & Support to deliver 4 units of supported move- on accommodation for Rough Sleepers, funded through Rough Sleeper Accommodation Program (RSAP) and the Homes England Move-On Futer Progra	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager Housing Solutions Manager Housing Solutions Manager Strategic Housing Manager Housing Solutions Manager Housing Solutions Manager	On-going On-going 2023/24 2024/25 On-going 2023/24	On-going Year 1	On Track On Track On Track On Track On Track Completed Completed	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.  As above. No current government funding available.  Two RSAP Housing First properties purchased by Transform in 2023.  Two RSAP Housing First properties purchased by Transform in 2023. Two properties in South Street completed  Discussions ongoing with THC regarding the future use of temporary accommodation units at West Hill Court. Upper High St decommissioned but alternative units to be sourced by TCH, as aprt of the TA agreement,		
3.23 3.24 3.25 3.26	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for ternats and landlords.  Tamants and landlords.  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other borough/sidstricts, public bodies and Housing Associations.  Work with local social landlords to investigate developing a trial of a Housing First style approach. Work with mansform Housing & Support to deliver 4 units of supported move- on accommodation for Rough Sleepers, funded through Rough Sleeper Accommodation Program (RSAP) and the Homes England Move-On Fund.  gh Temporary Accommodation Review the supply of temporary accommodation and identify future	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager Housing Solutions Manager/ Strategic Housing Manager Strategic Housing Manager Housing Solutions Manager Housing Solutions Manager	On-going On-going 2023/24 2024/25 On-going 2023/24 2023/24	On-going Year 1 Year 1	On Track On Track On Track On Track On Track Completed	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.  As above. No current government funding available.  Two RSAP Housing First properties purchased by Transform in 2023.  Two RSAP Housing First properties purchased by Transform in 2023. Two properties in South Street completed		
3.20 3.21 3.22 pported 3.23 3.24 3.25 3.26	Encourage landlords to offer more affordable rents - closer to LHA rates. Facilitate the use of empty properties.  Investigate the feasibility of rent guarantee/ insurance schemes for temants and landlords.  Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.  Look to increase supported accommodation in partnership with other boroughs/districts, public bodies and Housing Associations.  Work with local social landlords to investigate developing a trial of a Housing First style approach.  Work with to also social landlords to investigate developing a trial of a Housing First style approach.  Work with Transform Housing & Support to deliver 4 units of supported move- on accommodation for Rough Sleepers, funded through Rough Sleeper Accommodation Program (RSAP) and the Homes England Move-On Futer Progra	Manager Housing Solutions Manager Head of Housing and Community Housing Solutions Manager Housing Solutions Manager Housing Solutions Manager Strategic Housing Manager Housing Solutions Manager Housing Solutions Manager	On-going On-going 2023/24 2024/25 On-going 2023/24 2023/24	On-going Year 1 Year 1	On Track On Track On Track On Track On Track Completed Completed	as above  Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.  This will be undetaken as part of 3.14  Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.  As above. No current government funding available.  Two RSAP Housing First properties purchased by Transform in 2023.  Two RSAP Housing First properties purchased by Transform in 2023. Two properties in South Street completed  Discussions ongoing with THC regarding the future use of temporary accommodation units at West Hill Court. Upper High St decommissioned but alternative units to be sourced by TCH, as aprt of the TA agreement,		

	3.29	Review and update the temporary accommodation placement process.	Housing Solutions Manager / Strategic Housing Manager	2023/24	Year 1	On Track	HSM reviewed in RSL TA process in July 2023 and TA process in Feburary 2024.	
ı						OII ITUEK	Tish terened in the Try Doces in Say 2025 and Try Doces in Testing 2027.	
	3.3	Increase the number of private sector leasing scheme properties.	Housing Solutions Manager	2023/24	Year 1	On Track	Temporary Accommodation Appentice started April 2024, which will help expand scheme. Additional PSL taken on in March 2024 and new comms added to website.	
	3.31	Work with Sanctuary Housing to develop up to 14 units of in- borough temporary accommodation at Defoe Court.	Housing Solutions Manager	2022/23		Completed	Lease expires 2026. Initial discussions to renew July 2024.	

Key O	pjective 4 - Improve the Health & Wellbeing of homeless people						Key	
No.	Action: What we will do?	Lead Officer	Target Date	Year	Rag Status	Narrative	On track	
4.1	Develop a make every contact matter ethos across the service and with	Housing Options Manager	2026/27					
	partners.	riodsing options wander	2020,27		On Track		Slippage	
4.2	Work with applicants to build on their own skills and strengths to	Housing Solutions Manager	2025/26					
4.2	develop their resilience and self-sufficiency.	nousing solutions ividinager	2023/20		On Track		Off Track	
	Work closely with the SCC Public Health and Health Services to improve							
4.3	the health and wellbeing of vulnerable homeless people, especially	Housing Solutions Manager	On going	On-				
4.5	those with multiple & complex needs through the work of the Surrey	Housing Solutions Manager	On-going	On-going	going			
	Homeless Multi-Agency Group (MAG).				On Track	Work with SCC Public Health has enabled greater access to GP's for homeless households	Completed	
	Work in partnership with Surrey Adults Matter (SAM) to focus on			On-				
4.4	delivering better coordinated services to improve the lives of adults	Housing Options Manager	On-going	_				
	facing Severe Multiple Disadvantage.			going	On Track	Ongoing work in relation to Surrey Adults Matter (SAM).		
4.5	Work with SCC Public Health/SAM to pilot the "Bridge the Gap" trauma	Housing Options Manager	On going	On-		Ongoing work in relation to Bridge the Gap. SCC looking for funding to expand scheme in future		
4.5	informed Outreach Support Service for homeless people.	Housing Options Manager	On-going	going	On Track	years		

Key Objective 5 - Ensuring sufficient support is available for homeless people					
No. Action: What we will do?	Lead Officer	Target Date	Year	Rag Status	Narrative
Ensure there is a clear documented housing nathway for groups who need specialist	Housing Solutions			rtug Status	internative.
5.1 support, including each of the specified groups.	Manager	2022/23	Year 1	Completed	Pathway plans updated Sept 22 and published on Homechoice website
Review the internal and external support services provided and explore opportunities				completed	Talling pain aparted sept 12 and passing on to incensive measure
to provide a more targeted and efficient service, particularly to those with complex	Housing Solutions	2024/25			
needs to intervene early to prevent recurring homelessness.	Manager	2024/23		On Track	Single Persons Housing Officer will be leading on this.
Continue to fund and work with our East Surrey partners and Thames Reach to	Housing Solutions		On-	OII Hack	Single reasons mousing officer with be reading off this.
provide a specialist outreach support services for rough sleepers.	Manager	On-going	going	Completed	East Surrey contract with ESOS/Thames Reach extended to September 2024. Procuring for nex contract from September.
provide a specialist outreach support services for rough sleepers.	ivialiagei		gonig	Completed	Last Surrey Contract with 1303) mames heath extended to September 2024; Procuring for nex contract from September.
Continue to support those households to access employment, education and training	Housing Solutions	On-going	On-		
through continuing to fund ETHOS and through working with the Employment Hub.	Manager	On-going	going	On Track	ETHOS contract renewd for 2023. March 2023 started working with Successful Mum to help parents into work - further updates?
	Haveiga Calveiana			OII Hack	Ernos contract renewa for 2025. March 2025 started working with successful much to help parents into work - further updates?
5.5 Ensure that homeless households have the skills required to maintain a tenancy.	Housing Solutions	2025/26		On Track	Cation a language to a serial
	Manager			On Track	Set up e-learning pre-tenancy training and life skills to those threatened with homelessness or in temporary accommodation as in 3.13
Continue to work with tenancy sustainment and floating support services to ensure	Housing Options		On-		The Move-On officer post is supporting homeless households in temporary accommodation and ensuring that households have a move on
5.6 that those households placed in temporary accommodation are receiving appropriate	Manager	On-going	going		plan.
support and assistance.	ū		88	On Track	
5.7 Work with SCC to review our current provision of Housing Related Support provision.	Housing Solutions	Annually			Joint meetings with SCC relating to Safe Accommodation for surviours of DA- workshop held 16/04/24. On going work with SCC
	Manager	,			commissioners.
Proactively work with households in temporary accommodation to identify and secur	Housing Options				
suitable alternative accommodation and ensure that each household has a move on	Manager & Housing	2023/24	Year 1		
plan. Investigate options of having a dedicated Housing Officer to support	Solutions Manager	2023/24	i cui i		
homelessness households once in temporary accommodation	Jointions Wallager			On Track	Move-On officer supports homeless households move on from both nightly paid accommodation and temporary accommodation.
For some homeless households there are issues that prevent move on from temporar	,				
accommodation. There are a variety of reasons for this which include; the benefit cap					
history of rent arrears, anti-social behaviour, offending, complex health issues and	Housing Options	2024/5			
other risk issues that make both social and private landlords reluctant to accept them	Manager & Housing	2024/5			
as tenants. We will identify these issues and put in place measures to try to address	Solutions Manager				
them.				On Track	as above
Continue to support homeless household to find and secure private rented	Housing Solutions		On-		
accommodation through the Council's Rent Deposit Scheme.	Manager	On-going	going	On Track	Rent Deposit Officer has assisted 8 homeless households into private rented accommodation. 6 additional properties lined up.
Offer tenancy support and sustainment to households who are assisted to access	Housing Solutions		On-		
5.11 private rented accommodation via the Council's Rent Deposit Scheme.	Manager	On-going	going	On Track	Rent Deposit Officer provides on-going support to those homeless households assisted via Rent Deposit scheme.
	Housing Options		On-		
5.12 Continue to support individuals and families that experience domestic abuse.	Manager	On-going	going	On Track	Referrals / IDVAs etc
Continue to fund the Sanctuary Scheme to help victims of domestic abuse safely to	Housing Solutions		On-		·
remain in their homes.	Manager	On-going	going	On Track	Surrey Wide Sanctuary Scheme operational. Partnership meetings held since June 23 with North Surrey DA service (NSDA).
Identify support needs at an early stage and refer to appropriate services			808		
5.14 (drug/alcohol, mental health, young persons, domestic abuse, ex-offenders, money	Housing Options	2023/4	Year 1		Linked to 5.2. Single Person Officer post has created capacity to enable Housing Services to identify support needs and refer to appropriate
advice, employment support, floating support, foodbank, CAB).	Manager	2023/4	i cui i	On Track	services.
	Housing Options			OII Hack	Services.
Promote resilience and support to those who are or used to be homeless, to improve	Manager & Housing	2025/6			
their resilience and reduce the risk of them from becoming homeless again.	Solutions Manager	2023/6			
Work with Children's Services and the Family Support team to identify families who	Solutions ividinagei				
	Housing Options				
5.16 need some additional help beyond accommodation needs and ensure arrangements	Manager & Housing	2024/5			
are in place to refer households with children to Early Help/Family Support as early as	Solutions Manager			O . T I	
possible.	Hausian Ontic : :			On Track	Quaterly meetings held with Look After Children & Care Leavers Teams to plan move ons & prevent Homelessness.
Work with partners to identify tenants at risk of "cuckooing" and ensure rapid	Housing Options	On- going		On Track	Degrales meetings with less DD partners and Community Cafety Officer
interventions are in place to support them.  Work in partnership with Surroy Adults Matter (SAM) to facus an delivering better	Manager			On Track	Regular meetings with key RP partners and Community Safety Officer.
Work in partnership with Surrey Adults Matter (SAM) to focus on delivering better					
5.18 coordinated services to improve the lives of adults facing Severe Multiple		2023/4	Year 1	0. T	
Disadvantage				On Track	Ongoing work in relation to Surrey Adults Matter (SAM) & Bridge the Gap. SCC looking for funding to expand scheme in future years
5.19 Make referrals to furniture projects to ensure that homeless households have a furniture offer when moving into new accommodation	Housing Options	On-going	On-		Referrals to funiture project embded into Housing Options/ RDS/ nominations process to ensure homeless households have a furniture offer (if needed)
	Manager		going	Completed	

On track
Slippage
Off Track

	jective 6 - Partnership working								
No.	Action: What we will do?	Lead Officer	Target Date	Year	Rag Status	Narrative			
6.1	Increase partnership working and make "homelessness Everybody's Business", raise awareness of the impact homelessness can have on households and ensure that all agencies know how to appropriately refer households into the Housing Options Service.	Housing Options Manager & Housing Solutions Manager	2024/25		Slippage	Articles in Eborough and My Council Services			
6.2	Host an annual Homelessness forum with partner agencies.	Strategic Housing Manager	2023-24, then annually	Year 1	Slippage	Stakeholder analysis Q3 2024			
6.3	Host an annual Registered Provider Forum with a focus upon support for tenants at risk of homelessness.	Strategic Housing Manager	2023-24, then annually	Year 1	On Track	Meetings held with individual local RP's - RHA (TCH), Mount Green, Orbit, PA.			
6.4	Host an annual Private Landlord's Forum to increase the availability of private rented accommodation in the borough and to encourage good practice.	Homelessness working group	2024-25, then annually			Scheduled for Autumn 2024. DWP have confirmed willingness to attend.			
6.5	Work in partnership to ensure appropriate multi-agency joint working and referral arrangements are in place for Housing Options Service and to explore how preventative services can be developed and improved.	Housing Options Manager	On-going	On-going		Protocols in place. Duty to Co-operate with RSL partners . Ongoing work with EGH			
6.6	Promote more joined up working with, health, prison and probation services to prevent homelessness on discharge or release from an institution	Housing Options Manager	2022-23/ Ongoing	Year 1	Completed	Surrey wide Mental Health protocol launched Jan 2023. Training rolling out March 2023. New Care Leavers protocol about to be launched. On going partnership work with Probation/Prision service			
6.7	Work closely with the SCC Public Health and Health Services to improve the health and wellbeing of vulnerable homeless people	Housing Options Manager	2022-23/ Ongoing	Year 1	Completed	Ongoing work in relation to Surrey Adults Matter (SAM), Bridge the Gap, Mental Health Protocol			
6.8	Further develop partnership working with the DWP and local Jobcentre plus to ensure the Housing Options Service has access to information and receive regular updates, including training on UC and other benefits.	Housing Options Manager	2022-23/ Ongoing	Year 1	Completed	Regular partnership meetings with DWP are ongoing			
6.9	Maximise funding opportunities through partnership working to identify and bid for new initiatives, building upon recent successes (e.g. MEAM, Housing First, RSI, Next Steps and RSAP).	Strategic Housing Manager	2023-24/ Ongoing	Year 1	Completed	National funding not currently available. To contact SCC			
6.10	Work with partners to identify how those with lived experience of homelessness can be included in the design and delivery of services.	Housing Options Manager	2024/25						
6.11	Campaign and raise awareness of issues of homelessness that are linked to affordability and to LHA rates and Benefit Cap.	Strategic Housing Manager	2024/25						
6.12	Work with our Surrey partners in implementing the Domestic Abuse Act	Housing Options Manager	2022-23/ Ongoing	Year 1	On Track	NSDA (North Surrey Domestic Abuse Service) & SCC have now set up County wide Sanctuary Scheme - replacing local Sanctuary Scheme. Work shop held with SCC /D&B's 16/04/24 reviewing Safe Accommodation provisions			
6.13	Work with our Surrey partners and Children Services in reviewing and implementing the Joint Housing Protocol for 16 & 17 year olds & the Care Leavers Protocol	Housing Options Manager	2022-23	On-going	Completed	Joint Housing Protocol for 16 & 17 year olds now Live. Care Leavers Protocol about to be launched			
6.14	Work closely with our Surrey partners and Health Services to review and implement the Mental Health Protocol and the Hospital Discharge Protocol	Housing Options Manager	2022/3	On-going		Surrey wide Mental Health protocol launch Jan 2023. Training rolling out March 2023			

On track
Slippage
Off Teek